

## Summary Results of Key Activities<sup>1</sup>

[From 08 May to EO Present]

No.	Key Activity Accomplished	Status	Comments
1.	<b>Mobilisation of Consultancy</b> <ul style="list-style-type: none"> <li>Both Consultant's Offices/Resources at VTC/Amman &amp; UTHM / Malaysia have been fully organized and mobilized in May 2011</li> <li>Sr. Advisory Board has been convened and providing Advisory services</li> <li>The consultant team is installed in Amman and provided: <ul style="list-style-type: none"> <li>➤ 10.5 months / 6 persons of International Consultancy services</li> <li>➤ 6 months / 2 persons of National Consulting Services</li> <li>➤ 9 months / 3 persons staff services</li> </ul> </li> <li>Counterpart Team, fully organized and functioning</li> </ul>	<b>Fully Mobilized</b>	Counterpart Team Established on 15 May 2011
2.	<b>Relevant VTC Restructuring Documents identified/Collected</b> <ul style="list-style-type: none"> <li>50 studies/documents analysed related to restructuring</li> <li>Voluminous documents from VTC offices accessed by consultant for study</li> </ul>	See Annex C, Linked Documents	Many in Arabic and translated by the Consultant
3.	<b>Submitted Inception Report</b> <ul style="list-style-type: none"> <li>Reviewed by a wide cross section of VTC officials and staff [VTC Counterpart Team, National Steering Committee, Policy Group, DCU, VTC Board].</li> <li>Finalizing details</li> </ul>	Submitted 1 <sup>st</sup> draft on July 8th	IR Review is part of a program of enhancing ownership of the restructuring process <ul style="list-style-type: none"> <li>Acceptable in General terms. Mi or Revisions being undertaken</li> </ul>
4.	<b>Establish a Website for the project.</b> <ul style="list-style-type: none"> <li><a href="http://www.newvtc.com">www.newvtc.com</a></li> <li>Open to all VTC staff and other interested parties</li> </ul>	Functional	Continuously updated
5.	<b>VTIs Profile</b> <p>Survey to profile the VTC institutions [exercise to get to know themselves better _ "self-analysis" _ in a more structured manner]. Since change start from 'self', the VTC institution will provide detailed data of their institutions that will be covering: management, manpower/staffing, physical facilities and training equipment, learning software implementation processes and procedures, enrolment / dropouts, graduates and employment rates, financing and relationship with their clients, among others.</p>	Final draft of VTIs profile: <ul style="list-style-type: none"> <li>8 database files completed</li> </ul>	The information will be useful for inputs into the VTIs Business Planning [IBP] Workshop

<sup>1</sup> Other activities lined-up for October 2011, and henceforth, are not yet included in this list



6.	<p><b>VTC Regional Directorates Profile Study</b></p> <ul style="list-style-type: none"> <li>• Base data about regional directorates</li> <li>• Information about the rationality for establishing the regional directorates and what was accomplished and what were the obstacles [for what were not accomplished].</li> </ul>	Final Draft	Input to National Workshop on Installing QA in the VTIs
7.	<p><b>Regular Consultations</b></p> <ul style="list-style-type: none"> <li>• 1 - General Meeting with all directors &amp; officials of VTC</li> <li>• 2 – National Steering Committee, VTC Restructuring</li> <li>• 1 – Policy Group</li> <li>• 2 – PPP / CoE Committee</li> </ul> <p>Meetings with ETJET Council Offices/Secretariat [Policy, CAQA, ETF] Numerous informal consultations meetings with VTC offices and Institutes</p> <ul style="list-style-type: none"> <li>• Various consultations with VTIs</li> </ul>	Continuing	
8.	<p><b>14 TVET Country Profile Studies</b></p> <ul style="list-style-type: none"> <li>• TVET CPS processed by UTHM Graduate Studies Students</li> <li>• TVET CPS Reviewed by UTHM’s Senior Advisory Board [SAB] Members/Consultants</li> <li>• All 14 CPS filtered into “Governance, Business and Training models”</li> <li>• Final review of 14 TVET Country Profile Study (CPS) on Training, Business and Governance models by designated consultants. Analysis of CPS by region conducted by consultants.</li> </ul> <p>Formatting, proof reading and corrections of 14 TVET Country Profile Study (CPS) by contracted professional editors.</p>	<p>Printing of 14 TVET CPS sent to printers.</p> <p>Distribution of 14 TVET CPS to all participants of International Seminar on TVET and Jordan Caucus.</p>	<p>Inputs to International TVET Conference in KL on 28-29 September 2011</p> <p>Input to Jordan Caucus as part of the International TVET Conference program</p>
9.	<p><b>International Seminar On TVET – Training, Business &amp; Governance Models – Selected Country Profiles</b></p> <p>The aim of this conference is to promote information and share experience through presentation of the Western, Middle Eastern and South East Asian TVET country profiles and discussion by invited panellist. A parallel session will be conducted to discuss the findings and achieve consensus on TVET best practice models.</p> <p>A total of 80 participants in the field of TVET comprising of academicians, practitioners, policy makers and experts were invited. Out of these, a total of 55 attended the seminar. Among the notable participants are Prof. Dato’ Dr. Mohd Noh Dalimin (Vice-Chancellor, UTHM, Malaysia), Prof. Dr. Ing. Wardiman Djojonegoro (SAB, Indonesia), Mr Ali Badaruddin (SDFC, Malaysia), Dr. Pang Chau Leong (Skills Development Dept, Malaysia), Dr. Jose D Lacson (consultant,</p>	Held in Kuala Lumpur on 28-29 September	DG VTC will attend with a senior group of public & private TVET officials



	<p>Philippines), Bapak Bagus Marijanto (Min. of Manpower, Indonesia), Dr. Ing. Joachim Dittrich (UPI, Indonesia), Prof. George Spottl (ITB, Germany), Prof. Dr. Mukhidin (UPI, Indonesia), Dr Mohd Naim Yaakub (CPSC, Philippines) and also the Jordanian delegation headed by Eng. Hisham Rawashdeh.</p> <p>The ISTVET was officially opened by Datuk Mohlis (DG MOHE) after an opening speech by Prof. Dato' Dr. Md Noh Dalimin (VC, UTHM). This was followed by an MOU signing ceremony between UTHM together with CPSC and Labtech International.</p> <p>A keynote address was then given by Dr. Mohd Naim Yaakub (DG, CPSC). This was followed by a presentation from Eng. Hisham Rawashdeh on VTC</p> <p>The programme continued with 3 CPS study and analysis by the following consultants:</p> <ul style="list-style-type: none"> <li>• <b>Western Region:</b> Dr. Noraini Kaprawi. Director of Strategic Management and Quality, UTHM</li> <li>• <b>South East Asian Region:</b> Prof. Dr. Jailani Mohd Yunus, Assistant VC Industry Relation, UTHM</li> <li>• <b>Middle East Region:</b> Dr. Razali Hassan. Head of Engineering Education Department, Faculty of Technical and Vocational Education, UTHM.</li> </ul> <ul style="list-style-type: none"> <li>• <b>10 Delegates from VTC and the private sector:</b> 6 Counterpart Team members, 1 JCC, 1 PPP Committee, 1 CoE / US AID, and 1 DCU.</li> </ul>		
10.	<p><b>Jordan Caucus</b></p> <p>A parallel session will be conducted to discuss the findings and achieve consensus on TVET best practice models. The specific objectives are:</p> <ul style="list-style-type: none"> <li>• To identify and understand best practices culled from the above regions especially in models for Training, Business and Governance.</li> <li>• To plan for adaptation of TVET best practices in Training, Business and Governance models and implementation in selected countries.</li> <li>• To encourage TVET collaboration among policy makers, educators, trainers and industries.</li> </ul>	A Leaders Forum has been organized Seminar and Caucus to end with a series of recommendations by the focus group for VTC to implement for Training Model, Business Model and Governance Model based on good practice	Head of VTC delegation attended a senior group of public & private TVET officials in an open exchange forum
11.	<b>TVET Leaders Forum</b>	Leaders of	Open discussions on



	An informal forum amongst Key International/National TVET Leaders invited in the Conference for exchange and sharing of ideas and experiences	national TVET Systems / organizations from invited countries participated	TVET experiences / practices
12.	<p><b>Study- visits</b>                      Technical Visit by VTC's Jordanian Delegation to Malaysian TVET Center of Technology (COT) / Center of Excellence (COE).</p> <ul style="list-style-type: none"> <li>The following COT/COE were visited:                             <ol style="list-style-type: none"> <li>Polytechnic Sultan Azlan Shah, Behrang, Perak</li> <li>Perak Entrepreneur and Skills Development Centre , Pusing, Perak.</li> <li>Advance Technology Center, Batu Pahat, Johor.</li> <li>Kluang Vocational School, Kluang, Johor.</li> <li>UTHM, Johor.</li> </ol> </li> </ul> <p>Visit to Polytechnic Sultan Azlan Shah, Behrang, Perak                      Visit to Perak Entrepreneur and Skills Development Centre (PESDC), Pusing, Perak.</p> <p>Visit to Kluang Vocational Scholl, Kluang, Johor.                      Visit to UTHM, Johor.                      Visit to Advance Technology Center (ADTEC), Batu Pahat, Johor.</p>	Visited / Exchanged of Experiences / Information	To show case successful centres of excellence to VTC Officials
13.	<p>Visit to Malaysian Multimedia Development Center (MDeC) and Malaysia Super Corridor (MSC)</p> <ul style="list-style-type: none"> <li>Visited the MSC, National ICT Initiative and had a presentation on the "Knowledge Economy Driven" development efforts in Malaysia</li> </ul>	An extended stay to visit other related organization	Related to program on Knowledge Economy in Jordan
14.	<p>Audience with the Honourable Minister, Ministry of Higher Education, Malaysia by VTC's and Consultant's representative</p> <ul style="list-style-type: none"> <li>Visit to the Minister of Higher Education will provide impetus for continuous bilateral relations and assistance.</li> </ul>	Courtesy visit	Discussions on the EDSDP Project status and future bilateral opportunities
15.	<p><b>Human Resource Planning and Management Workshops</b>                      This HR Workshop is the first of a series of capacity-building workshops/ training courses to be conducted by the Consultant under its Technical Assistance Project for the Restructuring of the VTC.</p> <ul style="list-style-type: none"> <li>To develop an understanding of the objectives, components, intermediate outcomes and expected results of the World Bank (WB)- funded Employer-Driven Skills Development (EDSD) Project being implemented by the Min. of Labour (MoL).</li> <li>To develop an understanding of the EDSD sub-project on the "Restructuring of Vocational Training Corporation (VTC)"– its objectives, outcomes, outputs , inputs, major activities- and its</li> </ul>	<p>3 workshops Conducted:</p> <p>1<sup>st</sup> Batch: Sept.11-13,2011 (Sun-Tue)</p> <p>2<sup>nd</sup> Batch: Sept. 20-22,2011(Tue-Thu)</p> <p>3<sup>rd</sup> Batch: Sept. 25-27,2011 (Sun-Tue)</p>	<p>More than 60 participants from HR Units from VTC Central, Regional and some VTIS</p> <p>On going activity</p>



	<p>possible impact on the organization in general, and on VTC's human resources, in particular.</p> <ul style="list-style-type: none"> <li>To develop an understanding of the role of K-UTECH's Technical Assistance for the Restructuring of VTC– its objectives, outcomes, major deliverables , milestones, individual consultants, and VTC counterpart team .</li> </ul>	Preparation on-going	
16.	<p><b>National Workshop on Quality Assurance in the VTIs: Self-Assessment</b></p> <p>Create better understanding of quality assurance in all VTC; including HQ, Regional Offices and Vocational Training Institutes</p> <ul style="list-style-type: none"> <li>Identify the roles of the concerned parties [HQ/RO/VTIs] in installing QA in the VTIs</li> <li>Facilitate the use of self-assessment as Continuous Improvement Process [CIP] in the planning and development of the VTIs</li> <li>Initiate autonomy by VTIs developing their own planning and development capability</li> </ul>	Preparation on-going	<p>Participants from a Cross section of VTC officials, staff and stakeholders [HQ/ROs/VTIs]</p> <p>About 28 pax</p>
17.	<p><b>VT Institutes Business Planning Workshop</b></p> <p>Autonomy starts at the basic unit that deliver service _ the training center _ delivering the core business. It is also the basic unit for quality assurance.</p> <ul style="list-style-type: none"> <li>Develop quality assurance at the institution level through self-assessment and continuous improvement process</li> <li>Initiate autonomy by VTIs developing their planning and development capability</li> <li>Assist develop medium term [3/5years] development plans and annual operations plan</li> </ul>	Preparation on-going	<p>Participants: VTIs Heads, Planning Officers, Training Directorate for 43 VTIs</p>